



Reopening Protocol & COVID-19 Procedures

How we're preparing to see you!

- Monitoring reopening guidelines by CDC and local government officials
- Training instructors and staff on COVID-19 workplace protocols
- Cleaning in accordance with CDC recommendations
- Posting signage explaining traffic flow and physical distancing regulations

Studio Director

- Important individualized class information (how to enter class, zoom links in the event of a closure, etc.) can be found on the Studio Director portal. Once logged in, click "View Class Documents" to see a list of your classes with attached documents.

Entering the Building

- Students should arrive 8-10 minutes before the start of their class.
- Students will enter the building using the door closest to the studio where their first class is taking place.
 - Classes in Studio B and C will enter through the far left door
 - Classes in Studio A will enter through the far right door
 - Classes in Studio E will enter through the back door that is located around the left side of the building, past the dumpster, and up the stairs
- Students will line up outside of the appropriate entryway using physical distancing markers.
- All students age 12 and under must be accompanied by one parent or legal guardian when waiting to enter the building.

Upon Entry

- A mask (covering nose and mouth) must be worn to enter the building. No "neck gaiters", bandanas or masks with exhaust valves allowed.
- An instructor will take temperatures of all who wish to enter the building.
 - Only one parent is permitted to enter the building for students ages 6 and younger.
 - Siblings and small children may accompany the parent/guardian into the building after a proper temperature screening. Please refrain from bringing additional children into the building if at all possible.
 - Parents are not permitted to enter the building if their student is over the age of 6.
- Parents must remain on the premises until students are screened. Entry will not be permitted if a student has a temperature of 99.5 or higher.

- Parents of students ages 13+ must wait in (or near) their car until their student enters the building.

Lobbies & Front Desk

- Limited occupancy will be posted in each of our three lobby spaces. We ask that you do not move the furniture due to physical distancing requirements.
- Parents are only allowed to wait in lobby spaces if they are waiting for a child of 6 years or younger.
 - Admitted parents must be seated at all times when occupying lobby spaces.
- To ensure the safety of our front desk staff, we encourage you to email school@kineticsdance.org with questions and inquiries to decrease face-to-face interactions.
- We will not be handling cash or processing payments at the front desk. You will be directed to utilize Studio Director to make tuition payments.
- Snacks will not be sold this year.

Class Transitions

- We have built in transitions in between classes to ensure physical distancing.
- Students who have long breaks in between classes should wait in the Studio E lobby using the physical distancing markers.
- Students do not need to exit the building and receive an additional temperature screening when transitioning from one class to another.
- The *Teen Lounge* (located near Studio E) will be utilized for students who need to eat meals/snacks during class transitions/breaks. Occupancy will be limited to two students at a time in this space.

Exiting the Building

- All students will exit through the main lobby door in the center of the building on ground level.
- Parents of children ages 7-12 must come to the main lobby door to pick up their student. Students will not be allowed to exit the building until a parent is visible.
- Parents who were waiting inside the building for a student age 6 or under will exit through the main lobby door as well.

Exposure/Illness

- Student Protocol
 - A student who was knowingly exposed to COVID will be required to self quarantine for two weeks.
 - A student who is feeling ill and has not been recommended for a COVID test will need to be symptom-free and fever-free (temperature of 99.4 and less) for a minimum of 72 hours before returning to class.

- A student who was diagnosed with COVID will be required to self quarantine for two weeks, wait at least 72 hours after receiving a negative test, and will need to be symptom-free and fever-free before returning to class.
- If a student is showing persistent symptoms (runny nose, cough, nausea, etc.) during an in-studio class, they will be asked to leave the class and wait with a front desk worker until a parent can pick them up.
- If a student experiences one of the four circumstances listed above and is well-enough to dance from home, they may participate in the live stream version of their class by accessing the Zoom link provided in the “Class Documents” section of their Studio Director portal in lieu of scheduling a make-up in another class.
- If a student experiences one of the four circumstances listed above and is not well-enough to dance at home, the KDT make-up policy may be utilized through our Zoom platform. Please see the Make-Ups/Drop-Ins section below for more information. Missed classes due to illness will not be refunded.
- Please contact us immediately if your student was knowingly exposed/diagnosed with COVID-19. The health department will be notified so proper contact tracing can be completed.
- **Teacher Protocol**
 - A teacher who was knowingly exposed to COVID will be required to self quarantine for two weeks.
 - A teacher who is feeling ill and has not been recommended for a COVID test will need to be symptom-free and fever-free (temperature of 99.4 and less) for a minimum of 72 hours before returning to the studio.
 - A teacher who was diagnosed with COVID will be required to self quarantine for two weeks, wait at least 72 hours after receiving a negative test, and will need to be symptom-free and fever-free before returning to the studio.
 - If a teacher experiences one of the three circumstances listed above and is well-enough to dance from home, they will instruct their class via Zoom.
 - If a teacher experiences one of the three circumstances listed above and is not well-enough to dance at home, a substitute teacher will be arranged.
 - We will notify you immediately regarding instructor illness and relay whether the class is meeting in the studio or via Zoom.

Virtual Platforms

- **In-Studio Students**
 - The Zoom platform will be utilized when necessary as indicated in the Exposure/Illness section above.
 - If an in-studio student is participating in the live stream version of their class more so than in the studio, they will be asked to convert to the live stream program.
 - In the event of studio closure, all classes will continue via Zoom without interruption.

- In the event that scheduled performances (such as Winter or Spring Showcases) are not able to be held in person, virtual performances/digital media presentations will be facilitated.
- In-Studio, Live Stream, and Online Students
 - A Zoom Waiver needs to be on file for each KDT student. If you did not receive a waiver, please contact school@kineticsdance.org.

Classroom Management

- Sanitation
 - Instructors will be sanitizing their studio space before and after each class.
 - All touched surfaces and studio equipment (barres and stereo system) will be disinfected.
 - Floors will be disinfected with professional-grade cleaning solutions.
- Spatial Organization
 - Personal belongings are not permitted in the lobby spaces. All belongings will be brought into the studios and placed on designated spots marked by X's.
 - Physical distance markers will organize students safely throughout the studio.
 - No partnering or physical touch will be allowed between student and teacher or student to student.
- Props/Equipment
 - Shared props will not be permitted at the studio.
 - Students enrolled in Creative Dance, Ballet Babies, and Mini Movers are encouraged to purchase a KDT-approved ribbon wand for \$3.00. Please email school@kineticsdance.org to purchase a ribbon wand for your student to use during class. The family will be responsible for bringing the ribbon wand to class each week.
 - Yoga mats, blocks, and straps will not be provided. Please bring your own.
 - Weights will not be provided. Please bring your own.
- Water Breaks
 - The water fountain will be out-of-service for the remainder of the year.
 - Students ages 6+ are highly encouraged to bring their own water bottle to class.
 - Instructors will designate water breaks throughout each class for students ages 6+.
 - Students enrolled in Creative Dance, Ballet Babies, Mini Movers, or Dance Fundamentals are not permitted to have water bottles in class.

Make-Ups/Drop-Ins

- Class Make-Ups
 - Students may make up missed classes in any other age/level-appropriate class within three weeks succeeding their class absence.
 - Online make-ups will be granted through our Zoom platform. In-studio make-ups will not be permitted this year.

- To register for a make-up, login to your Studio Director account and click “schedule a make-up class” from the home page dropdown menu.
- Upon registration, you will receive an email from school@kineticsdance.org with Zoom access for the make-up class. Please register at least 24 hours prior to the start of your make-up class to ensure timely receipt of Zoom credentials.
- Refunds will not be granted for missed classes due to student absence.
- Class Drop-Ins
 - Online drop-ins will be granted through our Zoom platform. In-studio drop-ins will not be permitted this year.
 - Please email school@kineticsdance.org at least 48 hours prior to the start of your drop-in class to ensure timely receipt of Zoom credentials and instructions for payment.